

**WORK EXPERIENCE:****Allied Universal****Video Editing Technician (11/22 to present)**

Reviews visual video footage and edits content to provide best output by cutting and connecting footage. Corresponds with investigators via email / phone to follow up on deficiencies in submitted work. Monitors performance metrics to ensure work is completed in a timely manner.

**Open Desk****Social Media / Online Research Specialist (2/22 to 11/22)**

Researched various social media and online platforms to gather facts related to individuals for insurance industry. Used knowledge of social media and investigative skills to source information for use in preparing concise reports for clients.

**Harris Teeter****Personal Shopper (3/21 to 2/22)**

Computer data entry of orders, answering customer phone calls, and preparing online shopping orders.

**Hot Topic****Retail Sales Associate (8/19 to 7/20)**

Organizes merchandise, assists customers on sales floor.

**UNIQLO Chicago****Customer Service Associate II (5/18 to 8/19)**

Answers phones, files orders, provides customer assistance at service desk.

**SKILLS:**

**Microsoft Office Suite** (Word, Excel, PowerPoint, Outlook)

**Google Workspace** (Gmail, Calendar, Sheets, Docs)

**Communication** (Zoom, Skype, Slack, Teams, Meet, Dropbox, FAX, Copy machine, Phones, Scan, Typing)

**Video Editing/Animation/Production** (Toon Boom Storyboard Pro, Toon Boom Harmony, Sony Vegas Movie Studio, Windows Movie Maker, Photoshop, ProPresenter, Storyboards, 2D Animation, Concept Art, Rendering)

**Computer** (PC, MAC OS, Cintiq, Data Entry)

**Languages:**

Japanese (2 years study).

Spanish (4 years study).

**Social Media Networking:**

Facebook, Instagram, Tumblr, Snapchat, Twitter, Kik, YouTube, Discord, Amino, Reddit, and TikTok.

**Equipment:**

Nikon D3200 Camera with DX AF-S NIKKOR 18-55mm 1:3.5-5.6G, Sony DSLR, Panasonic DSLR, 16mm Bolex Camera.

**PROFESSIONAL EXPERIENCE:****Artis Bourne Productions LLC****Animation/Production Internship 2/21 to 6/21**

Create and manage full life cycle of animation project from initial concept, character sheets, and mood board to compositing, cleaning up, and animating.

**Lifepointe Church****Visual Arts/Video Production Internship 11/20 to 6/21**

Assisted with visual aids, Coordinating screens/lyrics during services using ProPresenter, Assisted with Operation of Cameras.

**Purple House Productions****Concept Artist (Freelance position) 11/19 to 04/20**

Design and create characters and environment for a children's book/proposed short film. Prepare thumbnail sketches, sequence storyboards, environment ideation, final illustrations, and renders.

**Worst Behavior Creations LLC****2D Animation Internship 9/19 to 12/19**

Animation intern team member for a startup company. Involved in concept development and character design.

**Robo Aerial LLC****Production Internship 5/19 to 9/19**

Shadowed production team during weekly shoots, Participated in weekly staff production meetings, planning and scheduling, taking meeting minutes, and tracking tasks.

**Parkview Christian Church****Multimedia Production Volunteer 2016-18**

Operation of cameras, timing/coordination of media to music and scripture, ability to follow direction from multiple producers, participated in production staff meetings.

**FREELANCE WORK:****Producer/Creator/Storyboards/Story**

Storyboard: *A Trip to Hell*

**Storyboards/Animation/Color**

Animated Short: *Office Race*

**Storyboards/Production Design**

Short Film: *Coffee Girl* (<https://vimeo.com/150208102>)

**Storyboards/Assistant Director**

Movie Trailer: *Listen*

**VOLUNTEER EXPERIENCE:****Amazon Preview****Preview Commentator 2019-2020****Beta Game Tester YouTube Influencers****GameGrumps 2019-2020****Chicago Comic & Entertainment Expo****Convention Event Volunteer 2017-18**